

ATLANTIS

A Journal of the Spanish Association for Anglo-American Studies

Checklist for adapting your contribution to the 2008 revision of the formal guidelines of *Atlantis*

Please tick the boxes after making sure you have complied with all formal requirements. You can find the *Atlantis* guidelines at the website:

<http://www.atlantisjournal.org>

You can also have them e-mailed if you write to the Editor at adowning@filol.ucm.es. When you have finished, date and sign a printout of this form and send it to the following address:

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PLEASE HELP YOUR EDITOR BY NOT TICKING THE BOXES BELOW WITHOUT DUE THOUGHT. EACH TIME YOU TICK ONE OF THESE BOXES YOU SHOULD CONSIDER CAREFULLY IF YOUR CONTRIBUTION REALLY MEETS THE STATED FORMAL REQUIREMENTS.

EXCEPTIONALLY, YOU CAN LEAVE SOME BOXES UNTICKED IF THEY ARE NOT RELEVANT TO YOUR CONTRIBUTION (FOR INSTANCE, IF YOUR ESSAY HAS NO FOOTNOTES, THEN YOU NEED NOT CONSIDER THE POINTS RELATED TO THEM).

If you have already been undertaking recommended revision of the content of your submitted paper, please indicate in a separate file what changes have been made.

- My contribution is roughly within the word limit set for articles, book reviews or interviews (see § 1.3).
- If my contribution is an article, I have included an abstract of 100 to 200 words in a single paragraph and without bibliographical references in parenthetical form. Just below the abstract, I have also included a list of six to ten key words in English (§ 1.1).
- I have provided a Spanish translation or equivalent of the abstract and the key words in a separate file (§ 1.2).
- I have consistently signalled ellipses within quotations with three spaced periods (without brackets), depending on whether the ellipsis occurs in the middle of a sentence or at its end (§ 2.7).
- All quotations of not more than two lines of poetry or about 75 words of prose are enclosed in double quotation marks and run on as part of the text (§ 2.8). Quotations exceeding these limits have been separated from the context, indented, and not enclosed in quotation marks.

- I have used double quotation marks for quotations run on as part of the text, even if they consist of only one word; then single quotation marks for quotations within quotations; and double quotation marks for quotations within indented quotations (§ 2.9). I have consulted the Guidelines for other uses of single quotation marks and have adjusted my text accordingly (§ 2.9).
- Commas and periods have always been placed immediately after closing quotation marks, unless a parenthetical reference intervenes (§ 2.8). I note that this rule holds even for quotations of a single word.
- Bibliographical references have always been given parenthetically, not in footnotes (§ 4.2).
- When explanatory footnotes do occur, their numbers have been placed in superscript in the body of the text and after all punctuation marks, including parentheses and quotation marks (§ 3.2).
- I have made sure that all cited material has been included in the list of Works Cited and that they conform to the *Atlantis* reference system (§ 4.3).
- I have not used Latin reference tags in bibliographical citations (*op cit.*, *ibidem*, etc.) (§ 4.2).

Date: _____ Signature: _____

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